

Town of Marion
Minutes of Meeting

Board/Committee: Music Hall Advisory Committee

Date: Wednesday, July 29, 2020

Time: 4 PM

Location: Zoom Meeting ID: 590 589 9039

Present: Chrissie Bascom, Shaun Cormier, Tami Daniel, Clare Foley, Frank McNamee, Randy Parker (Select Board Rep.), Tinker Saltonstall, Phil Sanborn, Margot Stone, Helene Sughrue

Absent: Lynn Crocker

Guest: Leo Grondin, Boy Scout

The meeting was called to order at 4:03 pm.

Topics:

In Memoriam

The Committee held a moment of silence to honor Truman Terrell, who served the Music Hall and the Town so generously.

Welcome to Leo Grondin

Both Chrissie Bascom and Margot Stone explained a little of the Music Hall's history and the role of its Advisory Committee to Leo Grondin, a student at Old Rochester Regional High School who is attending this meeting to complete his Communications Badge, which is Eagle-required.

Accept minutes of October 23, 2019, meeting

The minutes from the October 23 meeting were unanimously accepted as amended.

Treasurer's report, Phil Sanborn

The Music Hall's expenditures since the last meeting were the Music Hall Coordinator's biweekly salary and the payment of the balance owed Richard Fell for the restoration of the Paulsen piano.

Below please see both expenditures and revenue from October 24, 2019, through June 30, 2020.

Interest on Savings Account

10/31/19 \$2.34	03/31/20 \$1.61
11/29/19 \$2.18	04/30/20 \$0.93
12/31/19 \$2.21	05/29/20 \$0.30
01/31/20 \$2.15	06/30/20 \$0.65
02/29/20 \$1.96	

Transfer from the Endowment held by the Sippican Historical Society

5/14/20 \$10,000

EXPENDITURES

Part-Time Wages paid to Music Hall Coordinator

10/30/19	\$303.10	03/18/20	\$303.10
11/13/19	\$303.10	04/01/20	\$303.10
11/27/19	\$303.10	04/15/20	\$303.10
12/11/19	\$303.10	04/29/20	\$303.10
12/25/19	\$303.10	05/13/20	\$303.10
01/08/20	\$303.10	05/27/20	\$303.10
01/22/20	\$303.10	06/10/20	\$303.10
02/05/20	\$303.10	06/24/20	\$303.10
02/19/20	\$303.10	06/30/20	\$303.10
03/04/20	\$303.10		

Final Balance paid for Paulsen Piano Restoration

04/22/20 \$15,350

MUSIC HALL RESTORATION TRUST ACCOUNT BALANCE on 06/30/20:

\$15,635.94

The Sippican Historical Society holds the investment account for the Music Hall Endowment. This account is subject to daily market trends. An approximate balance of \$346,000 was quoted on July 20, 2020. \$250,000 of that balance is restricted principal of the endowment and cannot be distributed in any form. Essentially, there is approximately \$96,000 in this account available for distribution.

The Music Hall Advisory Committee is working to create a separate maintenance account for landscaping. The account would hold approximately \$1500.

Phil Sanborn made a motion to send a request to the Select Board to maintain an operating balance of at least \$10,000 and not more than \$15,000 in the account held by the Town.

The motion was unanimously approved.

Building/Facilities, Frank McNamee and Shaun Cormier

Foundation update

The foundation work is nearly done, with only the pouring of the concrete slab in the crawl space left. Shaun and his crew used the 60 yards of dirt that they removed by hand to level off the crawl space. The basement stairs have been rebuilt, the basement windows replaced and reblocked, and pumps installed. The DPW has helped with the front section of this project.

This fall, Shaun and his crew will begin the gutter work, starting with the lower gutters--near the entrances--and working their way around. They will also do outside painting then as well.

Hole in Ceiling/Sidewalk repair

There is now a temporary patch in the ceiling above the stage. The stage work is a winter project.

Shaun has sample bricks and will contact Donny Benoit, Tabor Academy's Facilities Supervisor, who will supply the Music Hall with as many as we need to patch the sidewalk.

Community Preservation Program Fund/long-range planning

Select Board Member Randy Parker suggested that the Music Hall revisit its CPP grant to ensure that we have used it to cover all the work on this project. Once this project is complete, the Music Hall can apply for another CPP grant.

Chrissie Bascom asked the Shaun Cormier and Frank McNamee to consider drafting a long-range plan so that we can budget for upcoming projects, like refinishing the floors, creating space for downstairs bathrooms.

Shaun and his team have done exemplary work, work that Tinker Saltonstall and Clare Foley will detail in their next press release.

Additional Cecil Clark Davis Paintings, Lynn Crocker

Frank McNamee and Lynn Crocker selected two more portraits, both of which have been installed on the back wall. One is of a professional model, the other portrait is of a Wimbledon winner with a

connection to the Town. The Music Hall has permission to hang more portraits--which Frank and Lynn will choose. When choosing the paintings, they consider the size, condition of the frame, and the subject.

Coordinator's Report, Tami Daniel

Because the Music Hall has been closed since March when the State enacted Covid-19 restrictions, Tami Daniel did not have much to report. The Voice Movement Therapy program, an anniversary party, and a library fundraiser are all tentatively rescheduled for the fall. Frank McNamee canceled one auction and has scheduled two for the fall. The YMCA Southcoast has canceled its fall fundraiser, and the Sippican Historical Society has put the movie series on hold.

Recently, the Hall opened for Town meetings. Shaun placed chairs and tables according to social distancing guidelines.

Tami worked with Debbie Paiva to revise and clarify the Hall's user agreement. Debbie is reviewing the document now and will revise the piano requirement. If they request the information, renters must be informed of the \$100,000 replacement value of the piano. The new agreement reflects that payment is due thirty days prior to the rental. Currently, the fee is \$250 for events where alcohol is not served and \$500 for those events where alcohol is served.

Randy Parker concurs that the Committee does not need to vote on these guidelines. Tami will bring the finalized User Guidelines to our next meeting.

*Upcoming events**

September: anniversary party, Library fundraiser

October: Voice Movement Therapy, Frank McNamee's auctions

**All events are dependent on evolving COVID-19 guidelines.*

Piano Dedication, Past and Future Margot Stone, Phil Sanborn, Frank McNamee

The one-and-a-half year restoration of the Paulsen piano is complete. We are missing now only a cover for the piano and a bench--which was ordered in March but has been delayed because of covid-19.

Piano bench

On the new piano bench, the Committee will place a plaque to honor Truman Terrell, who served this Committee so well.

Piano dedication

Margot Stone pointed out that the original piano dedication was affiliated with Art Week, and was subsequently canceled. Thus, we have the opportunity to plan our own dedication.

Publicity, Clare Foley and Tinker Saltonstall

Sippican Week interviewed Phil Sanborn and Tinker Saltonstall about the piano restoration project. Both the article and accompanying photographs were published in July.

Tinker, Clare, and Shaun will meet to discuss the details necessary for the next article, which will focus on the foundation project.

Landscape, Tinker Saltonstall and Chrissie Bascom

The Music Hall has enjoyed an enthusiastic response to its request for volunteers to help with the maintenance of the Hall's grounds. Margie and Michael Baldwin have contributed ferns and other plantings. The watering trough is well-planted; Margie waters the trough regularly.

The Music Hall has scheduled three sessions with Ryan--spring, summer, and fall, but both Tinker and Margie suspect that we could hand the summer work on our own, carrying the money designated to cover that cost forward and applying it to the fall clean-up.

Because the planting around the war memorial is a capital investment, up to \$300 for that new plant material can be taken from the Restoration Trust next year.

The Committee passed a motion to bring that request to the Select Board.

Nominating

The Committee seeks a new member to fill Truman's position.

The following names were forwarded to the Committee:

Christina Bonney

Laura Wadsworth

Marcus Monteiro

Jennifer Wolfe Webb

Wendy Cullum

Debbie Elfers

Susan Noonan

Margot Stone and Phil Sanborn will contact Christina Bonney and Marcus Monteiro respectively to gauge their interest and availability.

Old Business

None.

New Business

As of our July 23 meeting, there had been one “pop-up” outdoor concert on the lawn of the Music Hall. A young cellist and her music teacher performed. Jay McGrail approved the first concert and Chrissie contacted him about the possibility of doing other concerts. He thought it a great idea as long as people wear masks and abide by social distancing guidelines. Phil Sanborn will look into other pop-up concerts. The Committee agreed that this is a great use of our property during COVID.

Randy suggested that we add preparation for a spring application to the CPP fund on our next agenda as well.

Next Meeting

Our next meeting will be on October 21, 2020, at 4 pm, in the Music Hall.

The meeting was adjourned at 5:16 pm.

Respectfully submitted,

Helene Sughrue

Secretary, Music Hall Advisory Committee